



Quincy Educational Endowment Fund Mini Grant Application

The Quincy Educational Endowment Fund is offering mini grants from \$100 - \$1,000 for Quincy Community School teachers. The purpose of the grants is to offer teachers opportunities to provide additional academic enrichment or enhancement programs to the students. Eligible projects will promote excellence in education and high achievement for K-12 students in Quincy Community Schools with the goal of supplementing, expanding, and diversifying learning experiences.

Priority will be given to projects that are: innovative, involve multiple classrooms and/or connect the classroom to the community, and more.

Application Information

****The Quincy Educational Endowment Mini Grant Application and Submission are all done ELECTRONICALLY through the Community Foundation website. ****

Please complete the attached application and submit the application and any supplemental information that will help grant reviewers understand your project request online at :

<https://www.brcofoundation.org/quincy-mini-grant-cycle.html#/>

It is preferred that the application and supplemental information be combined into one document before submitting online.

All successful submission will automatically receive a confirmation email that. If you do NOT receive an automatic email, please contact the Branch County Community Foundation before the deadline.

The mini grant application opens on April 1, 2021.

The deadline is by 5:00 pm on April 30, 2021.

A grant evaluation of the project and how funds were utilized must be submitted to the Branch County Community Foundation within year of receiving the funding. Evaluations can be found on the Branch County Community Foundation website at:

https://www.brcofoundation.org/uploads/1/1/0/6/110622577/grant_evaluation_form_final_.pdf

For more information, please contact the Branch County Community Foundation at 517.278.4517.

**Quincy Education Endowment Fund
Grant Application**

Today's Date:			
Teacher's Name:			
School:			
Grade:		Subject:	
# of students involved			
Total funding request:			

1. Describe project.

2. Describe the goals and objectives of the project

3. Please include your project total cost and a budget summary (You may use a budget spreadsheet)

4. How will you assess student learning or success of project?

Please date and sign.

Teacher's signature		Date	
Principal's signature		Date	